



JOB TITLE: MRC/TRC Family Counselor

Men's Recovery Center (MRC)

Traditions Recovery Center for Women (TRC)

LOCATION: Atlanta, GA | Lawrenceville, GA

POSITION: Full-time (with benefits)

IMMEDIATE SUPERVISOR: MRC/TRC Family Coordinator

ANNUAL SALARY: \$40,000–\$45,000

INTERESTED APPLICANTS: Please send your resume to jobsfrp@marrinc.org.

The Men's Recovery Center and Traditions Recovery Center for Women are affiliated with [MARR Addiction Treatment Centers](http://www.marrinc.org) and function as a part of its network.

QUALIFICATIONS

Master's degree in marriage and family therapy, counseling, psychology or social work; licensure by the Georgia Composite Board or working toward licensure (APC/AMFT/MSW); and a minimum of one (1) year of experience in counseling or treatment field.

RESPONSIBILITIES

- Keep informed on releases of information to identify eligible family contacts and gather contact details for family members as required.
- Collaborate with the client to determine their preferred primary family contact.
- Welcome families upon admission or initiate an introductory call within 72 hours to:
 - Discuss program logistics for both the client and Family Program;
 - Address the family's adjustment to the client's absence and the client's impact on their lives;
 - Establish boundaries regarding their involvement in the client's treatment experience (e.g., frequency of communication);
 - Provide information about the Family Questionnaire (to be sent via email or completed over the phone).
- Schedule appointments (via phone or in person) with family members to offer support and discuss the client's treatment progress.
- Respond promptly to family inquiries via calls or emails (within 24 hours or by the next business day).





- Attend weekly staff meetings at the designated program site to report on family interactions and communicate relevant information to the treatment team regarding client care.
- Lead weekly Family Dynamics and Life Skills groups for clients during the initial treatment phase at MRC and TRC.
- Document all family information (including the Family Questionnaire) and progress notes in the EMR system.
- Monitor assigned families, therapeutic leave (TL) requests, upcoming discharges, and any significant family dynamics or needs.
- Attend clients' Phase I and Phase II clinical reviews, providing feedback and recommendations for the client and their family.
- Prior to Family Week:
 - Coordinate with staff to determine appropriate client participation and recommend family members to include.
 - Consult with clients, when possible, to identify family participants.
- Coordinate the scheduling of family sessions and actively participate during Family Week.
- Conduct presentations and lead Impact Group and Q&A discussion groups during Family Week.
- Facilitate assigned webinars for the Family Online Education Support Group.
- Conduct evening family support groups for family members as required.
- Conduct parenting classes for MRC/TRC clients as necessary.
- Attend weekly Family Program staff meetings/supervision sessions with the Family Coordinator.
- Provide regular updates to MARR's Program Director for designated site and the Family Coordinator to ensure awareness of ongoing operations.
- Meet with clients upon discharge to discuss, support and recommend family services to aid in recovery efforts during their transition to MARR's Extended Recovery Residences (ERR) or home.
- Offer follow-up family support to the client's family members during the discharge process, discussing treatment team recommendations and providing support to the family members (prior to 12 p.m. on the next business day after discharge, for discharges conducted after hours).
- Provide individual, couples and family counseling as needed for clients during PHP/IOP/residential treatment, as well as for clients receiving aftercare services (including ERR).
- Perform additional tasks as assigned.

